

## RN Positive FOBT/FIT Checklist

For every patient with a positive FOBT/FIT, please complete this form and fax back to the project manager at \_\_\_\_\_ Thank you!

Patient Study ID: \_\_\_\_\_

Nurse: \_\_\_\_\_

Date: \_\_\_\_\_

### Please check and complete one box below:

- Patient already completed a colonoscopy (CS) \_\_\_ or flexible sigmoidoscopy (FS) \_\_\_ on \_\_\_\_\_
- Patient agrees to colonoscopy and appointment is made for \_\_\_\_\_  
*Reminder Phone Call 1-week before CS:*
  - Another provider documented a reminder call with patient
  - I made reminder call with patient to discuss prep-work, transportation needs, rescheduling, etc.
- Physician documents colonoscopy is not needed  
*Check one:*
  - Physician documents patient is too frail or ill or has limited life expectancy
  - Physician orders another FOBT/FIT*Requires discussion with Project Manager:*
  - Study care team decides reason, documentation is acceptable/not acceptable
- Patient has left the health plan  
*Check one:*
  - Another provider documented that patient needs to have a colonoscopy, patient understands, and plans to do this at new health plan
  - I documented that patient needs to have a colonoscopy, patient understands, and plans to do this at new health plan
  - Patient has no health care insurance and has received assistance in getting testing done.*Requires discussion with Project Manager:*
  - Care team decides care and documentation is acceptable/not acceptable
- Patient refuses follow-up and refusal is documented in medical record  
*Check one:*
  - Another provider documented refusal in medical record
  - I documented refusal in medical record
- Patient is deceased
- Patient unable to be contacted so registered letter sent  
*Check one:*
  - Letter was received and signed and the patient did not call me, a copy of the registered letter and signed receipt was sent to the medical record
  - Letter was not deliverable and a copy of the registered letter with the not deliverable receipt was sent to the medical record